Total No. of Questions—5]

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B.B.A. (Third Semester) EXAMINATION, 2016 303: HUMAN RESOURCE MANAGEMENT AND ORGANISATIONAL BEHAVIOUR (2013 PATTERN)

Time: Three Hours

Maximum Marks: 80

- **N.B.** :— (i) All questions are compulsory.
 - (ii) Figures to the right indicate full marks.
- 1. Define Human Resource Management. Explain the objectives and functions of Human Resource Management. [15]

Or

Define and explain Human Resource Management. Explain the role of HRM. [15]

2. Define 'Recruitment'. Explain the various sources of recruitment.
[15]

Or

State the importance of selection. What are the steps generally followed in a selection procedure. [15]

- 3. Describe the importance and various methods of training. [15] Or
 - Explain the steps in evaluation of a Management Development Programme. [15]
- 4. Define the term 'Performance Appraisal.' Explain the objectives and process of performance appraisal. [15]

P.T.O.

What is organisational behaviour? Explain the scope and emerging trends in organisational behaviour. [15]

5. Write short notes on (any four):

[20]

- (a) Organisation of HRM Department
- (b) Objectives of Human Resource Planning
- (c) Distinction between Training and Development
- (d) Incentive plans
- (e) Types of fringe benefits
- (f) Nature of Organisational Change
- (g) Objectives of Organisational Development.